



## LOUISIANA DEPARTMENT OF INSURANCE

JAMES J. DONELON  
COMMISSIONER

December 15, 2017

Announcement of changes for Health Insurance Issuers, Utilization Review Organizations and Independent Review Organizations concerning annual reporting

Act Number 14 of the 2017 Louisiana Legislative Regular Session repealed the requirement for Health Insurance Issuers, Utilization Review Organizations (URO) and Independent Review Organizations (IRO) to file annual reports for appeals and external reviews unless requested by the Louisiana Department of Insurance (LDI). The LDI will not require annual reports for calendar year 2017.

Act Number 14 also repealed the requirement for an IRO to renew their application every two years. Pursuant to amended and reenacted La. R.S. 22:2441, an IRO submitting proof of accreditation in support of an application for approval must immediately inform the LDI of any subsequent loss, revocation, or other material change to any accreditation. Renewed accreditation certificates can be submitted via email to [HealthForms@ldi.la.gov](mailto:HealthForms@ldi.la.gov).

As a reminder, it is the responsibility of an IRO to ensure that contact information on file with the LDI is up-to-date. Changes in contact information are to be completed by an IRO using Industry Access under the Licensee Contacts module. Additionally, an IRO is responsible for notifying the LDI of changes in specialties. Changes in specialties are to be submitted via regular mail to the attention of Company Licensing.

In accordance with La. R.S. 22:2394, UROs are required to submit any material change in fact or circumstances affecting its qualification for a license within sixty days of the effective date of the change. Material changes include changes to a URO's policies and procedures submitted during the application process. Material changes are to be submitted via regular mail to the attention of Company Licensing.

Any questions regarding this information can be directed to the Office of Health Insurance using the following information:

E-mail: [alecia.johnson@ldi.la.gov](mailto:alecia.johnson@ldi.la.gov)

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